

SAGE Young Leaders Advisory Board (LAB) LAB Leader Roles & Responsibilities

LAB Participant Responsibility

Participants on the LAB are known as **Leaders** and are selected by the LAB Executive Committee for an 18-month term, eligible for renewal. As a LAB Leader, you actively participate in LAB meetings and events, and can also serve on a LAB or SAGE committee. You also establish and make progress toward your personal goals related to your education or career.

Responsibilities:

- **Meetings** – You attend monthly meetings, participate in discussions, and arrive at decisions. You are encouraged to attend all meetings, but you may miss two meetings each year.
- **Personal development** – While serving on the LAB, you are encouraged to prepare a one-page Personal Development Plan to establish one or more goals for your education or career. You may share your progress under your plan with another LAB Leader or a mentor.
- **Networking and fundraising** – You work with others to achieve outreach and fundraising goals set by the LAB. You also participate in at least one SAGE event per year to encourage intergenerational relationships, to meet new people and to build your network.
- **Committees** – Depending on your interests and availability, you are encouraged to serve on a LAB or SAGE committee. Each committee has a chairperson and a specific purpose. The chairperson sets committee agendas and schedules, assigns tasks and assists where needed.

Expectations:

- Serve approximately 10 hours per month on the LAB. Major activities include meeting preparation and participation, committee work and making progress on your personal goals.
- Interest in leadership development and intergenerational connection.
- Participate fully and constructively in discussions and encourage others to do the same.
- Serve as an ambassador for SAGE and the LAB, and foster a positive working relationship between peer leaders, SAGE and the community.

Support from LAB Chair and SAGE

LAB Leaders are supported by the Chair. The Chair manages meetings and encourages participants to assume new leadership opportunities. SAGE's staff and Board Liaison oversee the LAB Program and support the Chair and LAB Leaders.

Expressions of Interest

For more information about the LAB, contact SAGE at 971-717-6570 or hello@WeAreSage.org. We can share background on our specific needs, opportunities and next steps.